## Internal review

## Request form



To ask eSafety to review a decision we have made, you can complete this form and send it to us by email or post. Requests should be submitted within 30 days of the date we notify you of our decision.

The type of decisions made by the eSafety Commissioner under the Online Safety Act 2021 which can be internally reviewed are listed in our <u>Internal Review Procedure</u>.

There are also certain decisions that we will only internally review if a specific person or entity requests that we do so. The types of decisions and who can request a review are also listed in our <u>Internal Review Procedure</u>.

If more space is needed, attach an extra sheet to this form.

Contact details	
First Name:	
Last Name:	
Organisation:	
Postcode:	
Contact number:	
Email:	

What is the eSafety case or reference number (if known)?

What is the decision you disagree with?		
What date were you notified about the decision?		
Why do you think the decision needs to be reviewed?		
Please provide any further details that are relevant to your request.  Include what outcome you are seeking and any additional assistance you require (such as		
assistance through the Translating and Interpreter Service or National Relay Service).		



I certify the information provided in this form is true and correct	
Full name:	
Date:	

Please list all supporting information and documents attached to this request.

This form can be downloaded and filled out, then emailed as an attachment to: internalreview@esafety.gov.au

Alternatively, you can post the completed form to:

Attention: Internal Review eSafety Commissioner PO Box Q500 Queen Victoria Building NSW 1230

More information on your review rights is available on our website esafety.gov.au/internal-reviews

## **Privacy information**

You can learn about your rights in relation to personal information collected by eSafety by reading our <u>Privacy policy</u>. Our <u>Personal information collection notice</u> explains what information we collect, and what we do with it.



